



BCWA LCA-2024

BCWA Certified Lab Number

Application for First Level Laboratory Certification

Please check the appropriate box.

FOR RENEWAL:

- **Renewal is due by December 20, 2023**
- **Fee for First level renewal is \$100.00**
- **Please complete the entire form**
- **Any changes will require supporting documentation**

FOR FIRST TIME APPLICATIONS:

- **ALL** supporting documentation is required with the application
- **Please complete and return the entire form**
- Fee for a first-time application is \$200.00, due with application

Please Note: All Laboratories registered with the BCWA for 2024 **must** participate in the Lab Proficiency Testing through the BC Wine Grape Council.

Part 1 - Applicant Laboratory Information

Name of Laboratory	
Physical Address (or location) of the Laboratory	
Main Mailing Address of Laboratory (if different than the physical address)	
Full Name of Laboratory Owner(s) or Main Contact Name	
E-Mail Address	
Telephone Number	
Fax Number	
Name of Responsible Chemist	
E-mail of Responsible Chemist	

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Part 2 - Responsible Chemist Information

Full Name of Chemist Who Will Have Direct Responsibility for Analyses	
Chemist's Degree or Diploma Copy of the Degree or Diploma must be attached	
Institution Granting Chemist's Degree or Diploma	
Summary of the last five years of Chemist's experience with Chemical Analyses (Use additional sheet if necessary)	
Additional Names of Chemists & E-mails Copy of the Degree or Diploma must be attached Summary of the last five years must be attached	

Part 3 – Chemical Analysis For Which Certification Is Being Sought

Check the box of the below for those chemical analyses as required under Section 23(2) of the Regulation for which you are seeking certification:

- | | |
|--|---|
| <input type="checkbox"/> Alcohol by Volume | <input type="checkbox"/> Total Acidity (as Tartaric Acid) |
| <input type="checkbox"/> Volatile Acidity | <input type="checkbox"/> Total Sulphur Dioxide |
| <input type="checkbox"/> Residual Sugar | <input type="checkbox"/> Sulphur Dioxide in Free State |
| <input type="checkbox"/> PH | |

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Part 4 - Scope of Laboratory Analysis Information

Indicate below the AOAC Official Methods of Analysis methodology or other test methodology that the laboratory proposes to utilize for each chemical analysis for which it is seeking certification (as indicated above in Part 3). And provide the corresponding AOAC International Official Methodology Number or other official number (if applicable) or other accepted methodology used for each such test. Use additional sheet(s) if necessary. Provide all supporting documentation.

TEST	METHODOLOGY	AOAC # (only if applicable)	Other # (only if applicable)
Alcohol by volume			
Total acidity (as tartaric acid)			
Volatile acidity			
Total sulphur dioxide			
Residual sugar			
Sulphur dioxide in free state			
PH			

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Part 5 – Laboratory Accreditation Information

NOT APPLICABLE – Please check box

To be completed only if you are applying for certification based on accreditation from another certified granting entity.

Name or Description of Other Accreditation held by Laboratory	
Name of Entity Granting the Accreditation	
Accreditation Number (Attach proof of the Accreditation)	
Accreditation Expiry Date (if any)	
Accreditation Entity Address	
Accreditation Entity Telephone Number	
Accreditation Entity Fax Number	
Accreditation Entity E-Mail Address	

Application For First Level Laboratory Certification

1. By submitting this application, the applicant laboratory:
 - a) Agrees to the terms and conditions of the British Columbia Wine Authority's first level laboratory certification system as set out in the Authority's Rules Concerning First Level Certification of Laboratories;
 - b) Warrants that all information provided in this application is complete and accurate;
 - c) Confirms that it has the ability to perform the tests required under Section 23(2) of the *Wines of Marked Quality Regulation* as it has indicated in Part 3 of this application and agrees to comply with the applicable methodology for each such test as set out in the AOAC Official Methods of Analysis or as otherwise indicated in Part 4 this application;
 - d) Agrees to maintain accurate and complete records as may required by the British Columbia Wine Authority, from time to time; and
 - e) Agrees to permit the British Columbia Wine Authority to inspect the laboratory's facilities and to conduct audits on records required to be maintained by the laboratory.
2. The application fee for initial certification applications is \$200. The application fee for renewal applications is \$100. The applicable application fee must accompany this application.
3. If this application is approved, the laboratory's certification will be valid for a period of one calendar year (January to December). The laboratory must apply annually to renew its First Level Certification.
4. Any failure to maintain complete and accurate laboratory records or any failure to grant reasonable access to the British Columbia Wine Authority to those records for audit purposes or to the laboratory's facilities for inspection purposes will result in a cancellation of the laboratory's First Level Certification.
5. The information provided in this application is kept confidential by the British Columbia Wine Authority and is only used for purposes of administering the *Wines of Marked Quality Regulation*.

Laboratory Name: _____

Name of Authorized Signatory: _____

Signature: _____

Date: _____